

MT. SHERMAN WATER ASSOCIATION
BOARD OF DIRECTOR'S MEETING
MONDAY, FEBRUARY 14TH
5:30 P.M.

Dear Directors:

Enclosed please find the transaction report, director's report and water board minutes for the month of January 2005.

If you have any questions before the meeting please feel free to give me a call.

Thank You,



Karen Edgmon
Billing Clerk
Mt. Sherman Water Association

1/1/05 Through 1/31/05

Page 1

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 12/31/04						13,640.67
1/7/05	DEP			Water Sales		1,395.53
1/7/05	3389	Newton County Times		Public Notice		-61.25
1/11/05	DEP			Water Sales		1,279.15
1/14/05	DEP			Water Sales		1,241.32
1/18/05	EFT	F H A		Loan		-1,020.00
1/18/05	3390	Dept. Of Finance & Adm.		Sales Tax		-483.00
1/18/05	3391	Karen Edgmon		Contract Labor		-731.50
1/18/05	3392	Karen Edgmon		Rent		-60.00
1/18/05	3393	Jasper Post Office	box rent	Postage and Delivery		-36.00
1/19/05	DEP			Water Sales		1,323.72
1/21/05	DEP			Regional Water Association		100.00
1/21/05	DEP			Water Sales		830.03
1/21/05	3394	Newton County Clerk's Office		Bad Debt		-8.00
1/25/05	DEP			Water Sales		1,664.20
1/25/05	EFT	Tri Co. Telephone		Utilities:Telephone		-29.72
1/25/05	EFT	Tri Co. Telephone		Utilities:Telephone		-33.42
1/25/05	3395	Jasper Post Office	postage	Postage and Delivery		-106.00
1/26/05	EFT	Carroll Electric		Utilities:Gas & Electric		-47.82
1/26/05	EFT	Carroll Electric		Utilities:Gas & Electric		-17.12
1/26/05	EFT	Carroll Electric		Utilities:Gas & Electric		-703.88
1/28/05	3396	Ivan Reynolds	reimburse	Contract Labor		-1,100.00
1/31/05	DEP			Interest Inc		2.74
1/31/05	DEP			Water Sales		469.65
TOTAL 1/1/05 - 1/31/05						3,868.63
BALANCE 1/31/05						17,509.30
TOTAL INFLOWS						8,306.34
TOTAL OUTFLOWS						-4,437.71
NET TOTAL						3,868.63

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of January 05
Printed: 01/28/05 22:19

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,040,300	100.0%
Water Sold to Customers	869,410	83.6%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	170,890	16.4%
Average Use Per Account	2,869	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	6986.41	0.00	0.00	0.00	75.50	485.86
Average	23.06	0.00	0.00	0.00	0.25	1.43
Active	303	0	0	0	302	339
Inactive	37	340	340	340	38	1

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	10,509.75	303
Credit Balances BOM	(139.16)	5
Debit Balances BOM	10,648.91	298
Payments	8,203.60	285
Charges for Services	7,547.77	
Penalty Charges	296.61	45
Adjustments	6.66	3
Total Delinquent EOM (end/month)	1,537.66	25
Delinquent EOM (30-60 days)	381.13	13
Delinquent EOM (60-90 days)	379.04	7
Delinquent EOM (over 90)	777.49	5
Credit Balances EOM	(78.26)	5
Debit Balances EOM	10,235.45	298
Balance Due EOM	10,157.19	303
Disconnections	2	
Disconnected & Uncollected	0.00	
New Customers Added	1	

Mount Sherman Water Association – MEETING MINUTES

Scribe:	Odie J. Watts	
Date:	January 10, 2005	Time: 5:43PM – 6:08 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – BOARD MEMBER	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
#	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:
	No guests or customers attended meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:43 PM
2. Meeting Minutes	The minutes from the November 8, 2004 meeting were approved at written. Motion to approve the minutes – Koby Lee. Second by Betty Stivers. No Abstentions. No meeting was held in December 2004.
3. Financial and Water Association Director's Report	The financial report for the period December 1 through December 31, 2004 was presented by Karen Edgmon: ▪ Reported a letter was received from William Montgomery about "cut-off" notice. A copy of response letter was submitted and approved. ▪ In response to the Action Item 14, dated 11/8/04 Karen reported she had ordered the non-payment database program. However, due to the cost of the program after 3 months use she recommended we not subscribe to the service. The Board approved. ▪ Reported that a \$120.00 water bill is outstanding for Monica Self who is potentially going to sell the property on which the bill is due. Board agreed that Karen should go to the Abstract Office in Jasper and file a lien against the property for payment once the property is sold. (ACTION ITEM) ▪ Motion to approve the reports – Betty Stivers. Second by Koby Lee. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operator's report. ▪ Finished Fire Hydrant at Low Gap and the line replacement project on Shiloh. ▪ Shut off water at Joy Robertson's due to her moving. ▪ Christian Missionary church had high usage attributable to a leaky toilet. ▪ John Griffith project pending easements from Clark heirs. ▪ Reported that it was time to reorder Chlorine Cylinders and return empties. Motion to approve Operator's Report – Ben Szabrowicz. Second by Betty Stivers. No Abstentions.

Mount Sherman Water Association – MEETING MINUTES

Agenda	Main Points, Conclusions/Discussions, Decisions
5. Old Business	▪ Action Item 2: IN WORK. Ivan indicated the marking of meter boxes is a work in progress. ▪ Action Item 11: CLOSED. Karen sent letters to Betty Garrett and Carol Clark about arranging payment of their water bills ▪ Action Item 12: ON HOLD. Ben reported that a boundary dispute exists between the property owners adjacent to the Mt. Sherman Water Association Property and that dispute will have to be resolved before the property lines can be cleared. ▪ Action Item 13: ON HOLD. Ben reported that he has requested quotes for fencing the property but due to the property boundary dispute the fencing project will be left on hold until the dispute is resolved. ▪ Action Item 14: CLOSED. Karen reported she has ordered the "non-payment" database program but the board has agreed that the program is not needed.
6. New Business	According to the Water Association Report for December the water loss rate has been running 25%. Ivan Reynolds will begin a search to determine the source of the loss. (ACTION ITEM)
7. Adjournment	Meeting adjourned at 6:08 PM.
8. Next Meeting	NOTE NEW MEETING START TIME: The next meeting is scheduled for FEBRUARY 14, 2005 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 2	7/12/04	Obtain enamel paint and begin marking each meter box. As of meeting on 11/8/04 reported the work was still in progress.	Ivan Reynolds	12/13/04	IN WORK
AI 11	11/8/04	Send letters to Betty Garrett and Carol Clark. See discussion comments above.	Karen Edgmon	12/13/04	CLOSED
AI 12	11/8/04	Coordinate with Roger Faulk on tree removal.	Ben Szabrowicz	12/13/04	ON HOLD
AI 13	11/8/04	Get 2 – 3 estimates for completing the fencing of property after tree removal.	Ben Szabrowicz	12/13/04	ON HOLD
AI 14	11/8/04	Get information from Ivan about signing up for the "non-payment" database and sign up the Association for the service.	Karen Edgmon	12/13/04	CLOSED
AI 15	1/10/05	File lien against property of Monica Self for non-payment of water bill.	Karen Edgmon	2/14/05	OPEN
AI 16	1/10/05	Locate and repair leak that is causing a 25% water loss rate as noted in the past 3 Association Director Reports.	Ivan Reynolds	2/14/05	OPEN

Mt Sherman Water Association
Board Meeting
Feb 14th 2005
Operators Report

The Arkansas Health Dept sent a man to Take water Samples for their Quarterly check on Radium samples.

I pulled Georgia Browns meter due to her request. The property sold but we've not heard from the new owner.

I responded to a call of water running down the road by Barbara Hurds place and discovered her meter running And she was gone. I shut off the meter and she was notified The leak was repaired . She lost about 5000 gallons.

I took the final reading for the Joe Carr meter and the same reading to begin Charlene Edgemon.

I responded to a call of bad tasting water from Sam Freeman and was told the plumbing sat idle for several weeks. He needed to flush his lines to achieve a chlorine Residual.

By Ivan Reynolds

Operator